

Deployment: Following final confirmation of all community partner Internet locations, certified staff will be assigned to report at specific locations on Commander Days so that educators are available to support students throughout the district.

Certified	Classified	Administration
<p>Classroom Instructors</p> <ul style="list-style-type: none"> • Maintain a physical presence at school sites and community partner sites between the hours of 8:00 a.m. - 11:00 a.m. and 12:00 p.m. - 3:00 p.m. on Commander Days. • Provide student support via face-to-face, Internet and/or cell phone access. • Ensure that students receive timely feedback for all online and offline Commander Day lessons. <p>Special Educators</p> <ul style="list-style-type: none"> • Provide necessary modifications and adaptations for all caseload students prior to January 2015. • Maintain a physical presence at school sites and community partner sites between the hours of 8:00 a.m. - 11:00 a.m. and 12:00 p.m. - 3:00 p.m. on Commander Days. • Ensure that students receive timely feedback for all online and offline Commander Day lessons. 	<p>Instructional Assistants</p> <ul style="list-style-type: none"> • Collaborate with teachers during Commander Days and maintain a physical presence between the hours of 8:00 a.m. - 11:00 a.m. and 12:00 p.m. - 3:00 p.m. • Work with classroom teachers to communicate packet information online. • Contact students who have not responded to digital Commander Day supports. <p>Bus Drivers, Monitors and Food Service</p> <ul style="list-style-type: none"> • Work with immediate supervisor to plan for make-up of hours missed. Supervisor will develop trainings that will be beneficial to their work. <p>All Classified Personnel</p> <ul style="list-style-type: none"> • Without jeopardizing personal safety and with the permission of immediate supervisor may work normal hours in assigned building. 	<p>Principals</p> <ul style="list-style-type: none"> • Advise employees of make-up/leave plans if they are not able to safely travel to work location. • Confirm that all school and community partner locations are staffed by certified teachers on Commander Days. • Support and monitor all classroom teachers by checking on content being delivered during the non-traditional instructional day. • Be available to answer questions from teachers, parents, students, and/or community on Commander Days. • Approve classified employees to work at their building during a non-traditional instruction day. • Assign and oversee work done by employees that do not have the ability to maintain an online presence.